

**ENTERPRISE NEW ACCOUNT INFORMATION**  
**Non Participating State/City Agencies**  
**Panda Travel Corporate Program**

1. Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

2. Department/Division/Office: \_\_\_\_\_

3. pCardholder's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

4. pCard Number: (last four digits only) \_\_\_\_\_ Expiration Date: \_\_\_\_\_

5. Billing Address: \_\_\_\_\_

\_\_\_\_\_

\* If the contact person, setting up the account is NOT the pCardholder, please have the pCardholder send an e-mail or fax to Stephen Hanson at [stephen.m.hanson@erac.com](mailto:stephen.m.hanson@erac.com), fax number (808) 836-3093, authorizing the use of the pCard (include only the last four numbers of the pCard in the e-mail authorization).

An e-mail confirmation will be sent to the address of the contact person with the new account User ID and Password. Please allow five business days.

For Enterprise Rent-A-Car Use Only:	
Date and Time Received:	
MasterCard Number:	Expiration Date:
Reservation number (if any):	
Enterprise Account Number:	PIN: